

## Career pathways

You'll have heard of the **GET IN.GO FAR** campaign - an apprenticeship really can open many doors. This is not an exhaustive list, but here are a few examples of career paths that an apprenticeship could lead to.



### Business and administration

- PA
- Office manager
- Any form of office support role



### Customer service

- Team leader
- Receptionist
- Sales roles
- Any customer-facing role



### Supporting in schools

- Schools practitioners including teaching assistants
- Higher level teaching assistants



### Working with children

- All early years settings
- Keyworker, room leader, manager
- EYFS practitioner



### Health and social care

- Support worker / senior
- Team leader / care manager
- Residential, day service, domiciliary care



### Team leading / Management

- Preparation for all types of senior role
- Aspiring team leader / manager

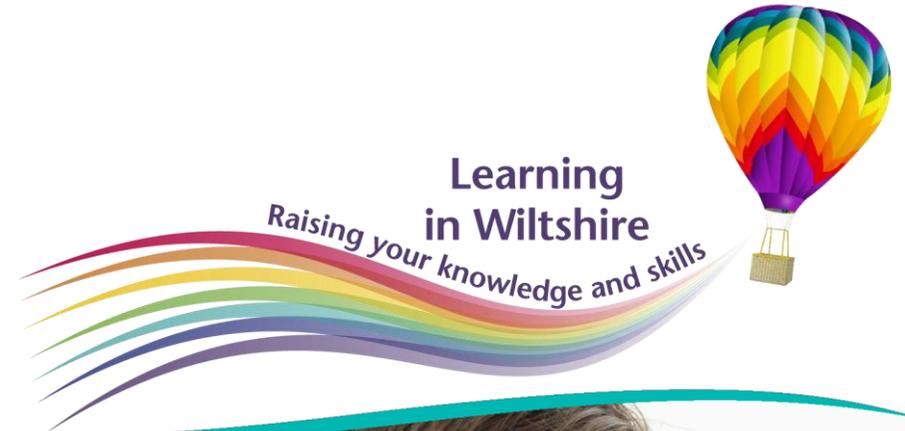
## Find out more

T: 01225 713183 | E: [learning@wiltshire.gov.uk](mailto:learning@wiltshire.gov.uk)

W: [www.learninginwiltshire.org.uk](http://www.learninginwiltshire.org.uk) | [facebook.com/learninginwiltshire](https://www.facebook.com/learninginwiltshire)

# Modern apprenticeships

Good for everyone



Wiltshire  
Apprenticeships

Wiltshire Council  
Where everybody matters



## What is an apprenticeship?

Apprenticeships combine practical training in a job with study. They're about giving keen, talented people of all ages the chance to realise their potential within a business that really values them. Modern apprenticeships are suitable for anyone aged 16 and over, not in full time education, but they're not only for school leavers and young people; they're also great for adults looking to start a new career or moving into a new role within the organisation.

## What's in it for me?

Job satisfaction • Paid holiday • Salary • Training to develop job-specific skills • Role-appropriate qualification • A foot in the door and even fast track career progression perhaps - 23% of former apprentices had been promoted within 12 months of finishing! (NAW 2016 toolkit [www.gov.uk](http://www.gov.uk))

## Types of apprenticeship

Depending on your existing skills and qualifications you can apply for one of three types of apprenticeship: **Intermediate** (level 2) equivalent to 5 GCSE • **Advanced** (level 3) equivalent to 2 A levels • **Higher** (level 4 and above or a foundation degree).

## How long will it take?

An apprenticeship can take 1 to 4 years to complete, depending on the level.

## How much will I be paid?

As at January 2016 the minimum wage rate for an apprentice aged 16 - 18 (and those aged 19 or over who are in their first year) is £3.30 per hour, but many employers pay more than this.

## Occupational sectors

Apprenticeships are available in 1500 job roles, covering more than 170 industries from health and caring to tourism, transport, construction, customer service and more. We deliver qualifications to support apprenticeships in the following areas:

Customer service • Business and administration • Working with children (early years) • Health and social care (adults and children) • Team leading • Management • Supporting teaching and learning in schools

## Kaylum's success story

Kaylum was employed by Wiltshire Council in 2014 as a Business Administration apprentice within the learning and development service.

*I see this as an opportunity to kick-start a great career. University was not the way for me. I'm getting great support and the structured programme has helped me uncover my full potential.*



Kaylum's manager recalls that...

*He came to us with good communication and interpersonal skills and has developed organisational and administrative skills in his time with the team which has benefitted us as well as his own personal progression.*

In October 2015 Kaylum successfully applied for promotion into a role as a Business Support Officer within our Community Engagement team where he continues his apprenticeship studies and is broadening his skills in preparation for ongoing career progression.

## Valuable extras for Learning in Wiltshire apprentices

- A dedicated personal assessor to support you through your qualification.
- Become a valued member of our apprenticeship support group who meet regularly to share ideas and information, and for support and friendship.
- Share knowledge and experiences via our Apprenticeship Social Learning group.
- Your own mentor to support you in your workplace.

## Finding an apprenticeship

You can find apprenticeship vacancies within Wiltshire Council on our careers site <http://jobs.wiltshire.gov.uk/>. We also support many local employers in their search for motivated apprentices and these will be advertised on [our Facebook page](#) and [website](#). Nationally you can search for an apprenticeship via <https://www.gov.uk/apply-apprenticeship> or follow the twitter feed @AppVacancies.